CREDIT FOR PRIOR LEARNING

Professional Experience Information for Pre-Service Teachers

ELIGIBILITY FOR CREDIT FOR PRIOR LEARNING IN A PROFESSIONAL EXPERIENCE SUBJECT

To determine whether you are eligible for CPL, please review the following criteria:

- Are you a conditionally accredited teacher?
- Have you completed at least one full school term as a teacher in a
- NSW school prior to your application date?
- (Important Note: Day-to-day casual work, even at the same school,
- does not qualify. You must provide evidence of sustained
- engagement in lesson planning and implementation.)
- Have you not received CPL for a previous Professional Experience
- subject?
- Students approved for Employment-Based Final Professional Experience are not eligible to receive Credit for Prior Learning (CPL) for the same placement.

If you answered yes to all the above questions, you may be eligible to apply for credit towards an eligible professional experience subject. Keep in mind that the granted credit may range from 5 to 15 days, depending on the extent of your prior teaching experience and the placement subject. A minimum of one term of teaching full-time or equivalent is required for a 5-day reduction of placement.

IMPORTANT CONSIDERATION FOR CPL

- The CPL process applies to placements undertaken in the year for which the application is submitted only.
- Eligibility is dependent on school-based teaching experience as a NESA conditionally accredited teacher.
- Applicants for CPL in eligible programs (as listed in the Credit for Prior Learning Protocols Document on vUWS) may be granted credit based on the duration and scope of their teaching experience. A minimum of one term of teaching is required for a 5-day reduction of placement.
- CPL can only be applied to one Professional Experience subject.
- All assessment and reporting requirements of the subject must still be met, even if CPL is granted.
- Extensions to the application deadline will not be granted under any circumstances.

CPL AND EMPLOYMENT-BASED FINAL PROFESSIONAL EXPERIENCE APPLICATIONS – IMPORTANT NOTE

If you apply for both CPL and Employment-Based Final Professional Experience in the same semester, approval of your employment-based application will automatically cancel your CPL application. Please note that where CPL has been granted, the final placement must be at least 20 days.

HOW TO APPLY FOR CPL

1. Complete the application form via this link: Credit for Prior Learning Application Form.
2. After submission, you will receive an email requesting supporting documentation. You must respond within 5 working days with the following documentation:

- An official statement from your employer in a recognised primary or secondary school, including details such as teaching role, number of days employed, and identified teaching experience.
- A written statement from you explaining your teaching experience, including specific teaching activities and details about whether it was across schools or classes.
- A portfolio of evidence supporting the above. This should include, evidence of planning, student assessment, engagement with parents/caregivers, professional development and engagement in 'school community.'
- A statement from supervisor confirming supervision arrangements, support, and feedback on teaching (if available).
- A formal assessment of the application will be conducted, and you will be notified of the application outcome.

